

# Welcome to Quimby on 23rd!

## RESIDENT LIVING GUIDE

**At Dweck Properties, we know that home is where life happens,** so we want to be sure you have all the knowledge about your community at your fingertips. "What can I find in this handy guide," you ask? From office hours to emergency procedures, to how to submit service requests, and all the other things you need to know to truly enjoy your new home. Let's get started!



### Now that you're home, be sure to follow us here:

**Facebook:** [www.facebook.com/quimbyapts](http://www.facebook.com/quimbyapts)  
[www.facebook.com/dweckproperties](http://www.facebook.com/dweckproperties)

**Instagram:** @quimbyapts & @dweckproperties

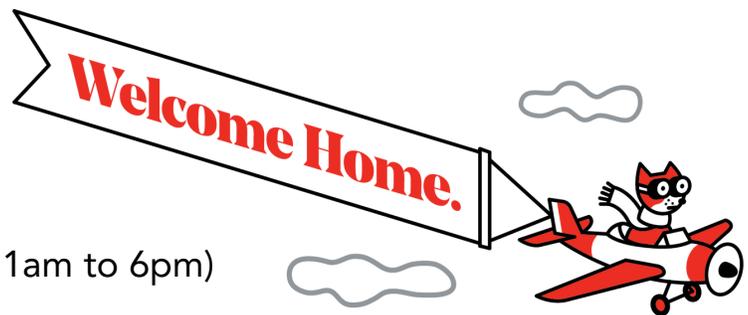
And keep an eye out around the community for resident event flyers - we love to throw a good party!

### Where is the office located?

320 23rd St S  
Arlington, VA 22202

### What are the office hours?

Monday - Friday – 9am to 6pm (\*Wed: 11am to 6pm)  
Saturday – 9am to 5pm  
Sunday – Closed



### How can I reach the office team?

Reach us by email at [quimby@dweckproperties.com](mailto:quimby@dweckproperties.com) or give us a ring at 703.418.3700. You'll be prompted to Press 1 to speak with a member of our team or Press 2 if you have a maintenance emergency (more on that below).

**Don't forget to download the RentCafe Resident App to manage your account and resident experience right at your fingertips!**

*Apple/iOS Users Scan the QR Code Below*



*Google/Android Users Scan the QR Code Below*



**Want to learn more about Dweck's exceptional team members (and more)?**

Check out our blog, "The Human State," at [www.DweckProperties.com/blog](http://www.DweckProperties.com/blog) or scan here



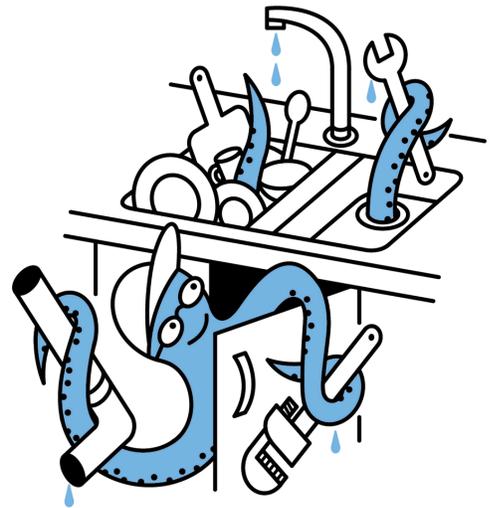
# **All Things Maintenance**

## **Help! I have an emergency, what do I do?**

Fire, flood, or blood?? *Call 9-1-1!* Please call 911 in case of a life-threatening emergency.

## **Otherwise, these are the things that are considered a maintenance emergency:**

- No heat or air conditioning in extreme temperatures
- Electrical or gas failure of any nature
- Stopped-up commode in a one-bedroom apartment
- Water problems – leaks, broken pipes, flooding, overflowing commode
- No hot or cold water
- Malfunction of any essential appliance (refrigerator, stoves, and in certain cases garbage disposals)
- Any unsecured entry (please close all exit doors, and do not leave doors propped open)
- Power outage that is not the responsibility of the resident



Please note that when calling the emergency service line, 703.418.3700, select option #2 for Emergency Maintenance. Be sure NOT to use the online portal for emergency service requests since these are received via email and may not receive the immediate attention warranted by emergencies. Also, make note of where the fire extinguishers are located in your hallway.

## **What do I do for all other maintenance needs?**

The Maintenance team is available to assist all residents with general work order requests. We promise a 48-hour response (not necessarily completion based on the type of repair) to any work orders from our residents.

Please submit all non-emergency maintenance requests through your resident portal.

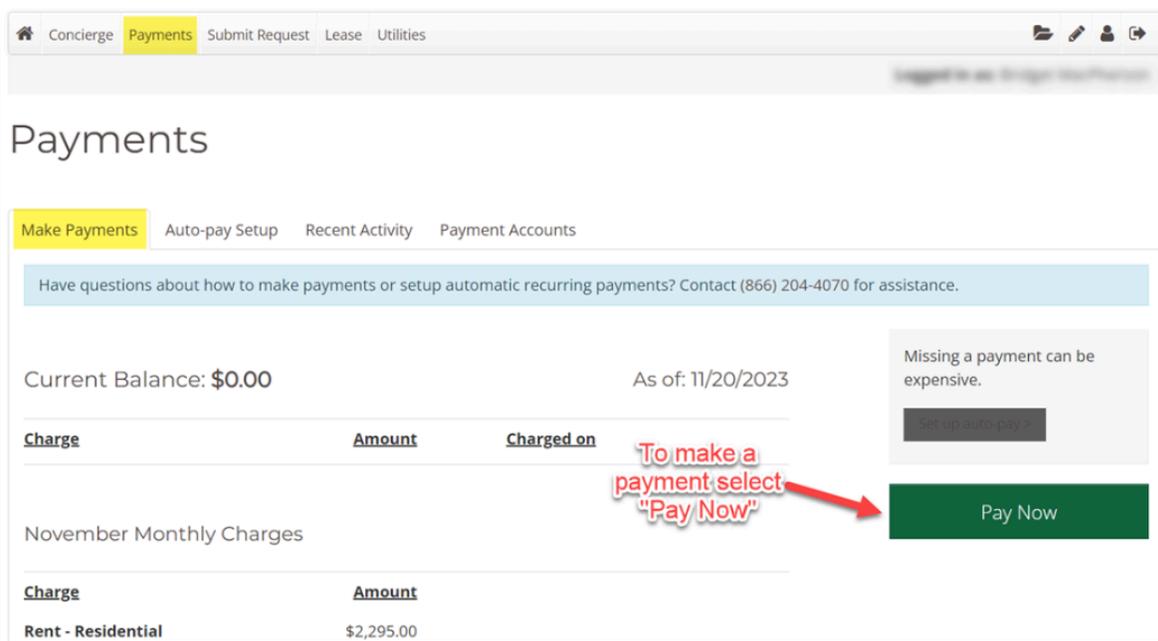
## Here are a couple of quick maintenance tips to keep in mind...

- Quimby's HVAC is a two-pipe system, which means it can supply either heat or air conditioning at any given time, but not both. During the summer months from mid-May to mid-October, the AC will be turned on. During the winter months heat will be turned on.
- Looking to save money on utilities? No need to turn your thermostats off, simply adjust the temperature.
- If the garbage disposal stops working, try pushing the RESET button (it can be found on the underside of the disposal).
- Remember, the disposal is not intended for food disposal (reach out to us for a Disposal Do's and Don'ts brochure).
- Additionally, when you run the disposal, you should continue flushing cold water through for 30 seconds after you switch it off.
- Should you ever experience a leak in your sinks or toilets, locate the water shut-off valve, usually found directly behind the toilet. Be sure to turn the water off when the leak is first discovered to avoid further damage to you or your neighbors. Call 703.229.8997 and Press 2 for Emergency Maintenance immediately.
- Need help navigating your appliances? Give us a call, we're here to help!
- Pest control needs? Give our team a call and we'd be happy to schedule a service for you.
- Don't forget to clean that clothes dryer lint trap after each use. That will reduce drying time. Also, for HE (High Efficiency) washing machines, only use HE detergent.
- Fire extinguishers are located in each hallway.

## Rent, Parking, Concierge Services, Packages, & Pets

### **So now that I live here, how do I pay my rent?**

As a reminder, rent is due on the 1st of each month. Please set up a rent payment account through the Resident Portal (same location you created your online application, link found on the community website). From here you'll be able to submit your monthly payments or set up auto-pay, enter maintenance service requests, reserve amenities, sell items, and view all lease documents.



### **Where should I park my car? What about my guests?**

Parking is available within our attached parking garage located on Clark Street. We offer Reserved parking which is available at \$150 monthly per vehicle and Unreserved parking which is on a first come, first serve basis at \$100 monthly per vehicle. All vehicles must be registered with the leasing office and display the Dweck parking decal.

Guest passes are required at all times. To obtain a guest parking pass please visit our concierge desk. If guests leave by 11pm you are able to have the pass validated by a member of our concierge team. Overnight guests will pay \$10/night. Towing is enforced 24/7 so it's important that you properly display any required parking decals and guest passes.

### **Concierge Services**

Our Concierge Team is available for you 24 hours a day. They're here to assist you with such things as parking passes, submitting service requests, reserving amenities for rent, and much more! We even have bell carts and dollies available at the Concierge desk for your use.

## **Rent, Parking, Concierge Services, Packages, & Pets**

### **I love to shop online! How does package delivery work?**

All packages are delivered directly to your apartment home through Fetch (third party package service we provide at \$25 monthly), except for USPS packages. For USPS, please visit the concierge desk.

### **Is there a place to walk my pup? What about a dog park?**

Yes! Our community has a dog park located in our courtyard. Please remember that all pets should be always on a leash when outside of an apartment home or the dog park. For the sake of your neighbors' shoes, please clean up after your pet and dispose of all pet waste in an appropriate receptacle.

### **Balconies/Patios**

Do not use your balcony or patio for storage purposes. No water, furniture, or grills are allowed on the patios for safety reasons. Please do not obstruct any sidewalks or the mechanical closet in your apartment.

### **Smoking Policy**

We are a smoke-free community. All forms and use of burning, lighted, vaporized, or ignited tobacco products and any other smoking inside any dwelling, building, or interior of any portion of the apartment community is strictly prohibited. You should be 25 feet away from the building when smoking outside.

### **Are there quiet hours?**

Arlington County quiet hours are from 9PM to 7AM on weekdays and from 9PM to 10AM on weekends. If your neighbor is excessively noisy, please contact the non-emergency police and our concierge team at the front desk at 703.418.3700. You'll be prompted to Press 1 to speak with a member of our team.

### **My job is transferring me out of the area. How do I submit my notice to vacate?**

While we hope you never leave, we get it, life happens. Please make sure to submit your written notice either 30 or 60 days in advance (based on your lease terms). We have a great form for that! You also have the option to transfer to another one of our communities. Did you know that we have many other communities in the area? See them at [www.dweckproperties.com](http://www.dweckproperties.com).

You're welcome to transfer at the end of your lease without charges or during your lease with the payment of a transfer fee and new deposit (unless using the 30 Day Satisfaction Guarantee). We're happy to help you find your next home within the Dweck portfolio!

# Moving In

## **When can I move in?**

Please contact the leasing office and coordinate your move-in time and date. Residents can move in anytime between Monday- Sunday as we have a 24-hour concierge.



## Community Map



# Community Amenities & Rules

## **Fitness Center**

We invite you to use our 24-hour, Fitness Center with great cardio and free weight equipment. Guests are welcome, but must be accompanied by a resident.

## **Coffee Bar**

Our coffee bar, located in the lobby on the 1st floor by the front entrance, offers options including coffee, espresso, latte, cappuccino, hot chocolate, and hot water. This is available everyday from 6am to 11am.

## **“Work From Home” Space**

Enjoy our 24-hour Work from Home Space! This is a beautiful shared space to relax, study, or get some work done, located right by our leasing office.

## **Pool**

Our outdoor pool and lounge areas are open from Memorial Day to Labor Day, 11 AM - 8 PM weather permitting. Each resident listed on the lease will receive a pool wristband. Two guests per apartment are allowed for a fee.

## **Dog Park**

Dogs are welcome to run and play at our dog park, open from 6am to 10pm on the weekdays and 6am to 12am on weekends. Please remember that all pets should be always on a leash when outside of an apartment home or the dog park.

## **Planning to be away for some time?**

We assist with giving keys to pet or plant sitters (see our concierge).

## **Storage Space**

Ask our leasing office about our additional storage space available to rent for \$45-\$65/month based on the size of the space rented.



# Public Transportation

## **Metro & Train**

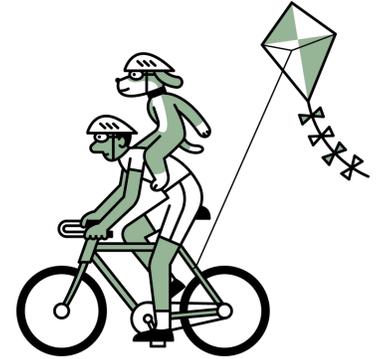
You are about a 10 minute walk from Crystal City Metro stations, connecting you to downtown Washington, D.C., Reagan National Airport, Dulles International Airport, and more. We are also just a 5 minute drive away from Reagan National Airport.

## **Scooter & Bike Share**

You can easily jump on a Capital Bikeshare bike or Bird/Lime scooter just in front of the community for a fun way to get around or explore!

## **More Transportation Details**

You can check our Arlington County Transportation Guide, located in your move-in folder, for more details.



## Resident Referral

### **It pays to have friends and we'd love to meet yours!**

Refer a friend, and when they move in you'll receive up to \$1500! Just make sure they mention your name when they tour and apply.



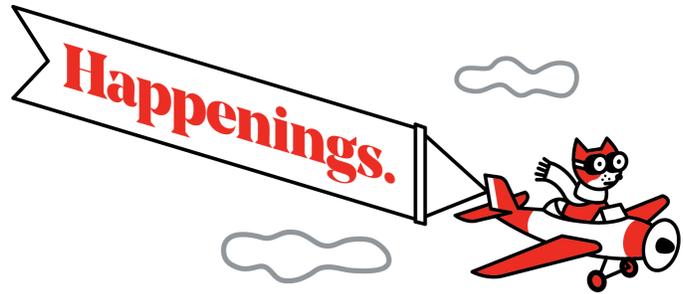
You can also refer them to another Dweck Properties community to receive that community's referral bonus that community's referral bonus offer.

Restrictions may apply, see the leasing office for details.

## You're Invited!

We love to host community events for residents! Be on the lookout throughout the community for event flyers and calendars. Trust us, you don't want to miss out on our parties!

There's also a lot going on in National Landing! Check out this website for local events:  
<https://nationallanding.org/events/calendar>



## Have some feedback to share with us?

Here at Dweck Properties, we are committed to delivering great customer service. To help achieve this, we will be conducting ongoing surveys to better understand what our residents value most and how we are measuring up. We kindly ask that you use this opportunity to provide candid feedback on your experience, as well as any suggestions for improving our service to you. Thank you in advance for sharing your feedback, and most importantly, for calling Quimby at 23rd home.

**Send us your feedback any time!**



# Quimby

ON 23<sup>RD</sup>



**10 Minute Walk to  
Crystal City Metro**



**10 Minute Ride to  
The Pentagon**



**5 Minute Walk to  
Crystal Drive Bus Stop**



**5 Minute Drive to  
Reagan National Airport**

